Privacy and Cookie Policy

What are Cookies?

Cookies are tiny text files stored on your computer when you visit certain web pages.

Please note that cookies can't harm your computer. We don't store personally identifiable information such as credit card details in cookies on our site. We do use information gathered from cookies to help improve your experience of the site and to analyse site traffic.

We're giving you this information as part of our initiative to comply with recent legislation, and to make sure we're honest and clear about your privacy when using our website.

We only use four cookies on our site, all of which are third-party cookies. Third party cookies are cookies found in other companies’ internet tools which we are using to enhance our site, for example Google, Facebook and Twitter links and feeds.

<table>
<thead>
<tr>
<th>Provider</th>
<th>Cookie Name</th>
<th>Cookie Purpose</th>
<th>More Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Google</td>
<td>_utma, _utmb, _utmc, _utmz</td>
<td>These cookies enable the function of Google Analytics. This helps us take and analyse visitor information such as browser usage, new visitor numbers, response to marketing activity and viewing times. That information helps us to improve the website and user experience, and to make our marketing campaigns relevant. The data stored by these cookies can be seen only by the relevant team at The SAL Group and Google and never shows any confidential information. More detailed information on specific Google Analytics cookies can be found here: <a href="https://developers.google.com/analytics/resources/concepts/gaConceptsCookies">https://developers.google.com/analytics/resources/concepts/gaConceptsCookies</a></td>
<td><a href="https://developers.google.com/analytics/resources/concepts/gaConceptsCookies">Google Privacy Policy</a></td>
</tr>
</tbody>
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Managing Cookies

If you're not sure of the type and version of web browser you use to access the Internet:

**For PCs:** click on 'Help' at the top of your browser window and select the 'About' option

**For Macs:** with the browser window open, click on the Apple menu and select the 'About' option

**How to check cookies are enabled for PCs**
Google Chrome

1. Click on 'Tools' at the top of your browser window and select Options
2. Click the 'Under the Hood' tab, locate the 'Privacy' section, and select the 'Content settings' button
3. Now select 'Allow local data to be set'

Microsoft Internet Explorer 6.0, 7.0, 8.0

1. Click on 'Tools' at the top of your browser window and select 'Internet options', then click on the 'Privacy' tab
2. Ensure that your Privacy level is set to Medium or below, which will enable cookies in your browser
3. Settings above Medium will disable cookies

Mozilla Firefox

1. Click on 'Tools' at the top of your browser window and select Options
2. Then select the Privacy icon
3. Click on Cookies, then select 'allow sites to set cookies'

Safari

1. Click on the Cog icon at the top of your browser window and select the 'Preferences' option
2. Click on 'Security', check the option that says 'Block third-party and advertising cookies'
3. Click 'Save'

How to check cookies are enabled for Macs

Microsoft Internet Explorer 5.0 on OSX

1. Click on 'Explorer' at the top of your browser window and select 'Preferences' options
2. Scroll down until you see 'Cookies' under Receiving Files
3. Select the 'Never Ask' option

Safari on OSX

1. Click on 'Safari' at the top of your browser window and select the 'Preferences' option
2. Click on 'Security' then 'Accept cookies'
3. Select the 'Only from site you navigate to'

Mozilla and Netscape on OSX

1. Click on 'Mozilla' or 'Netscape' at the top of your browser window and select the 'Preferences' option
2. Scroll down until you see cookies under 'Privacy & Security'
3. Select 'Enable cookies for the originating web site only'
Opera

1. Click on 'Menu' at the top of your browser window and select 'Settings'
2. Then select 'Preferences', select the 'Advanced' tab
3. Then select 'Accept cookies' option

All other browsers

Please consult your documentation or online help files.

Further information about cookies

If you'd like to learn more about cookies in general and how to manage them, visit www.aboutcookies.org (opens in a new window - please note that we can't be responsible for the content of external websites).

Newsletters

If you sign up to receive Newsletters from us, we will use the information you give us to provide the service(s) you have requested. We may occasionally contact subscribers to help us evaluate and improve the service that we offer.

If you sign up for a subscription email service, we will hold the information you have provided for as long as you require access to the service requested. If you inform us that you wish to cancel a subscription we will remove you from our mailing list and your details will be deleted from our records.